

S W S C H P

State-Wide Schools Cooperative Health Plan

S W S C H P A L E R T

This notice is an important reminder to all members to please submit any claims with dates of service in 2007 to Empire immediately. Empire will only process claims for 2007 dates of service that they receive by June 30th, 2008. Any claims received by Empire after June 30th, 2008, regardless of date of service, will not be processed by Empire.

Empire Participating Provider Claims *

Please remind your participating Empire providers to submit any outstanding 2007 dates of service claims by June 30th, 2008. Any claims received after June 30th, 2008 will not be processed by Empire. **YOUR ONLY RESPONSIBILITY, HOWEVER, FOR 2007 COVERED SERVICES FROM AN EMPIRE PARTICIPATING PROVIDER ARE YOUR CO PAYS.** You are not responsible for paying an Empire participating provider for 2007 dates of services that were not submitted to Empire by June 30th, 2008 even if the provider bills you.

Empire Non-Participating Provider Claims *

Please be advised to submit all of your 2007 dates of service for non-participating provider claims to Empire immediately. Remember to keep copies of your claims. Any claim received by Empire after June 30th, 2008 will be rejected.

A 2007 date of service claim for a non-participating provider that does not reach Empire by June 30th, 2008 may be sent to POMCO for payment consideration by SWSCHP. It will be necessary for you to obtain a SWSCHP/POMCO claim form. Complete the member portion and attach all the necessary information to process the claim including the original itemized bills, explanation of benefits from Medicare or other primary insurers, etc. Send this information to POMCO, P.O. Box 6329, Syracuse, NY 13217. Claim forms are available on the www.swschp.org web site and from your school district 's health benefit representative.

Unresolved Empire Claims

Members who currently have unresolved claims and appeals with Empire should continue to work with Empire to finalize these claims. You will continue to receive communication from Empire until the claims are resolved.

* Please be advised that POMCO requires paper claim submissions only. Electronic claims will not be accepted.

Do Not Discard

IMPORTANT CLAIMS INFORMATION

**SWSCHP
ALERT !**

SWSCHP

State-Wide Schools Cooperative Health Plan

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